

<b>LARNE PORT</b>	<b>Port Guidelines for Commercial Vessels</b>	Page 1 of 6
		Issue: 1 Date: Jan 2024

## General information about Larne Port – LOCODE: GBLAR002:

Larne Port is situated at the entrance to Lough Larne in County Antrim, Northern Ireland. The town is situated at the West side of the harbour entrance. Larne Pilotage District comprises all waters within the statutory harbour limits as described in the Larne Harbour Order (NI) 1998.

On the Westside of the Harbour are 5 multi-purpose berths, 4 of which are equipped with Ro/RO ramps.

## Larne Port Control (LPC)

Larne Port Control is situated in the Harbour Office, Olderfleet Road. Larne Port Control and provides a 'Local Port Service' 24 hours a day and is responsible for management of marine traffic within the harbour and its approaches.

LPC pro-actively manages, co-ordinates and schedules traffic movements, as well as other marine activities. It also provides the co-ordination and communications centre for the Port of Larne pilotage service, managing the pilot boarding and landing activities at the Pilot Station.

All vessels should comply with any advice and must comply with any directions issued by Larne Port Control in accordance with Section 13 of the Larne Harbour Order (NI) 1998. Failure to do so may result in statutory prosecution under Section 15 of the same Order.

### Contact details Larne Port Control:

Call Sign:..... Larne Port Control

Location:..... Harbour Office, Olderfleet Road

Telephone: ..... 028 2887 2179

Email: ..... larneportcontrol@portoflarne.co.uk

VHF Frequencies: ..... Ch 16; 10; 11

Times: ..... All times should be given in local time

### Reporting to and from Larne Port Control

LPC will provide the following information at the first call from vessels:

- (i) Wind speed and direction
- (ii) Weather trend, if appropriate
- (iii) Anticipated traffic movements
- (iv) Tidal information if required
- (v) Berthing availability

### Reporting points for inbound vessels

- 1 Hr before arrival at the Hunters Cardinal Buoys, indicate whether you will pass North or South of the Hunter Rocks. 15 minutes for Scheduled ferries
- Passing the Hunter Rocks
- Passing Larne Port number 1 Buoy
- When vessel is all fast.

### Reporting points for outbound vessels

- 15 min before departure
- When Singled up,
- Passing Larne Port number 1 buoy outbound.

### Pre-arrival Notification

Pre-arrival notification must be submitted to LPC no less than 24 hours before arrival or on departure of the last port if less than 24 hours from Larne. Following documents should be submitted.

- (a) Completed CERS workbook.
- (b) Crew and Passenger lists
- (c) Cleared Customs declaration C88 / SAD – prior to discharge on Non-EU goods.
- (d) Pilot Card
- (e) Waste information either via the CERS notification process or using a Waste Notification form (available on our website)

### Passage Plan

A passage plan, which includes important navigational and topographical information, as well as the port's reporting requirements, is available on our website and should be consulted for safe entry/exit of the port.

<b>LARNE PORT</b>	<b>Port Guidelines for Commercial Vessels</b>	Page 3 of 6
		Issue: 1 Date: Jan 2024

## Pilotage

Pilots can be ordered by the vessel's master or agent by contacting Larne Port Control. Vessel should do so at least 24 hours in advance, confirming their ETA and subsequently 1 hour prior to arrival.

Pilotage is provided by Belfast Lough Pilot Services and is compulsory for all vessels except:

- (a) Vessels under 60 m in length without a bow thruster. However, such vessels, if greater than 47.5 metres, are exempted only if berthing or unberthing in benign conditions (see below).
- (b) Vessels under 75 metres in length if fitted with an operational bow thruster and berthing or unberthing during in benign conditions.
- (c) HM ships and foreign warships
- (d) General Lighthouse Authority tenders
- (e) Fishing vessels less than 47.5 metres.
- (f) Vessels under 130m in length with an operational bow thruster, and no defects, shifting. berth within the port, conditional on the Master having the following:
  1. Significant manoeuvring experience of his vessel i.e. > 12 months service as Master on board the vessel that he proposes to shift, including at least 100 previous port movements of his vessel in the last year.
  2. At least 1 previous movement of his vessel in Larne Port in the last 12 months
  3. Previously held a PEC for Larne and/or holds a current PEC for another UK or Irish port.
  4. Good standard of English
  5. Written approval from his owner or manager to shift his ship in Larne without a pilot.
  6. He has undertaken a familiarisation visit at 'Larne Port Control' (LPC)
  7. He has undergone an assessment by the Harbour Master, at which he will need to demonstrate sufficient knowledge of the port and it's reporting procedures.

Shifting should however take place only in benign conditions. The Master must also agree his shifting plan with LPC and complete a pilot chit if practicable prior to shifting. A licenced mooring contractor must also be engaged to let go and moor vessel.

For the purposes of the foregoing exemptions, 'Benign conditions' should be regarded as light winds (<av. 15kts), at slack water (1hr before or after HW/LW) and during daylight hours.

<b>LARNE PORT</b>	<b>Port Guidelines for Commercial Vessels</b>	Page 4 of 6
		Issue: 1 Date: Jan 2024

## Marine Services

Mooring and Towage services are provided by licensed contractors, John McLoughlin Shipping & Sons or David Ferran & Sons. Use order or arrange any such services through your agent, advising LPC accordingly.

## Port services

- (a) Water: Fresh water is available at all berths by contacting Larne Port Control
- (b) Handling equipment : There are 10T forklift trucks and cherry pickers available on request
- (c) Waste: Waste will either be collected from the ship, or, upon request to LPC.
  - A skip can be ordered through your agent.
  - Food waste will be collected separately and is not to be mixed with general waste.
  - Vessel's masters or their agents must order the collection of any hazardous or oil contaminated waste separately.

## Permitted activities

The below listed activities are regarded as 'permitted activities' at Larne. Approval must be requested on a 'Work Request Form' and subsequently granted by LPC before commencing any such 'permitted activities'. 'Work Request forms' are available from LPC, which should be submitted with a specific Risk Assessment and Method Statement for the planned works.

- Bunkering or refuelling of vessels/craft, including discharge ashore of waste oils (see 'Bunkering')
- Diving operations
- Immobilisation of the vessel due to planned works/repairs
- Entering enclosed spaces
- Overside Work, such as boat launching, painting or other hull maintenance.
- External Hot Work that includes burning, welding or other work involving naked flames on the open decks of vessels and / or on quays immediately adjacent to vessels but excludes any such work taking place within a vessel's internal spaces.

If approval is granted, the Form will be signed by a Marine Officer and returned. If permission is not granted then the master / agent / contractor will be advised, and the request will be returned and endorsed "Permission Not Granted" giving reasons for refusal.

Vessels and/or their contractors undertaking any such activities should advise Larne Port Control at the time of commencing such work and also when it has been completed/ceased for the day.

<b>LARNE PORT</b>	<b>Port Guidelines for Commercial Vessels</b>	Page 5 of 6
		Issue: 1 Date: Jan 2024

## **Bunkering**

Bunkers are available at the Port, both by barge and truck. However, only suppliers that have been pre-approved by the Port are permitted to deliver bunkers to vessels.

Approval must be granted prior to bunkering commencing. The master of a vessel intending to receive bunkers, or his Ship's Agent, shall give notification in writing by email or by VHF radio to Larne Port Control not less than 24 hours in advance of the intention to bunker.

The notification should state:

- a. The place
- b. The type and quantity of bunker oil to be transhipped;
- c. The name of the bunker supplier
- d. The expected time bunkering will commence.

Notification of commencement and completion of bunkering must be made to Larne Port Control on VHF Channel 11, as well as spillage incidents.

## **Incident and Emergency in the port**

Any incident, near miss of accident, including emergencies, must be reported to Larne Port Control without delay. Accident Report forms are available on our website.

In case of an emergency Larne Port Control will implement the Port's emergency procedures plan.

## **Port Security**

All the berths of Larne Port are situated within a Restricted Area, as defined under the ISPS code. Crewmembers, visitors and service providers wishing to gain access to the port will require photographic ID and must be able to prove that they have a legitimate business reason to enter the Port area. Ship's Masters should send a copy of their crew list ashore to the main security gate and/or provide details of any crew/visitors who will be entering/leaving the port area to Larne Port Control, so the gatehouse can be appropriately advised.

## **Local amenities**

Within a 6 minutes walking distance of the South entrance to the port is the Redlands retail area, where restaurants, a large supermarket and a cinema can be found. The Main Street in Larne is about 15 to 20 minutes' walk away where shops, restaurants, barbers, banks, post offices and pharmacies can be found. Doctor appointments should be arranged through the ship's agent.

## Health & Safety

Crew going ashore should be made aware of the ports Safety Rules, shown below.

### Port Safety Rules

Hi-Viz Vest / Clothing MUST be worn in Port



Use designated walkways where provided



No cycling allowed within Port Operational Area



Be aware of moving vehicles in port, stand clear and give way to moving traffic.



Do not use mobile phones near operational activities



CCTV in Operation within Port



ISPS Site: Show your ships pass to be allowed to leave and enter Port.



Lifejacket must be worn when walking or working within 1m of an open quay or deck edge

